



Chinatown Partnership
60 St. James Place
New York, NY 10038
Tel: (646) 801-3163
info@ChinatownPartnership.org

Chinatown BID Sandy Relief Fund

The Chinatown Partnership, in collaboration with the Chinatown BID, is pleased to announce the "Chinatown BID - Sandy Relief Fund," to help raise funds for small businesses in our neighborhood that were severely affected by Hurricane Sandy. Donations are being raised and 100% of the funds collected will go towards helping small businesses in the Chinatown BID service area. **You must fully complete the attached application to be considered for a grant.**

Businesses not eligible for this program include: non-profits, performing arts, home businesses, wholesale trade, accommodations, banking and financial services, business or professional services such as architect/engineers, lawyers, accountants, tax preparers, health, medical, and employment services.

Review Process

The Chinatown Partnership must receive all applications by January 8, 2013. The Board of the Chinatown BID will evaluate all applications and notify applications of eligibility for funding as applications are received and funds become available. Funds will be distributed on a first come, first served basis.

Max grant: \$1000.00

DEADLINE: JANUARY 8, 2013

Please return to: Chinatown Partnership, 60 St. James Place, NY, NY 10038 or email to:
info@ChinatownPartnership.org

Please initial the below criteria to signal your understanding of the parameters of the grant program

Criteria

1. _____ Must be open at least 1 year or have a 5-year lease
2. _____ Must have fewer than 50 full time employees **OR** an annual revenue of less than \$1 million in 2011
3. _____ Must have been closed **at least 5 days** due to the storm/power outage/physical damage
4. _____ Must be located within the Chinatown BID service area
5. _____ Must show demonstrable proof of loss of business
6. _____ Must indicate intended use for the grant monies

Usage of Funds – Grants can **ONLY** be used for the following:

- Short-term payroll in disaster affected areas
- Repair property and equipment
- Cover outstanding mortgage/loan payments
- Relocation costs for businesses that are unable to operate in their original location
- Damaged or loss product (i.e. perishable food that had to be discarded)

Please initial that you understand the above restrictions: _____

Please return to: Chinatown Partnership, 60 St. James Place, NY, NY 10038 or email to:
info@ChinatownPartnership.org



**CHINATOWN
PARTNERSHIP**
LOCAL DEVELOPMENT CORPORATION
華埠共同發展機構

Chinatown Sandy Relief Fund Grant Application

Chinatown Partnership
60 St. James Place
New York, NY 10038
(646) 801-3163
info@ChinatownPartnership.org

Date: _____

Section 1 – Business Information

1. Business Owner Name: _____ Cell phone: _____
2. Company Name _____
3. Address _____
4. Is the building located in Flood Zone A? Yes No I don't know
5. Business Telephone _____ Email _____
6. Business Mailing Address if different from above:

Section 2 – Nature of Business

1. Type of Business _____ (please see list of exclusions above)
 2. Normally open: Five Days Six Days Seven Days Business Hours: _____
 3. Number of Employees as of June 30, 2012 (end of 2nd Quarter 2012)
Full time: _____ Part time: _____
- (Attach State Unemployment Report – Form NYS-45 for 2nd Quarter 2012)
4. 2011 Annual Business Income _____
- (Attach signed page(s) from Federal Tax Return showing Gross Revenue)

Please return to: Chinatown Partnership, 60 St. James Place, NY, NY 10038 or email to:
info@ChinatownPartnership.org

5. Name of Insurance Company(s): _____

Type of Coverage: _____

6. Does Business Own or Rent in the building address being applied for. If Rent, what is the expiration of the current lease: _____

(Attach pages from lease showing name of business, start date, term of lease, and signature page.)

7. How long has business operated at its current address: _____

Section 3 – Usage of Funds

1. Describe the damage to your business (closed at least 5 days and/or physical damage):

2. Please describe what losses you incurred as a result of the storm:

3. If you receive a grant, how you to intend to use the money?

Please return to: Chinatown Partnership, 60 St. James Place, NY, NY 10038 or email to:
info@ChinatownPartnership.org